Name
Annual General Meeting
Day, Date at Time
Location

AGENDA

1. Welcome and Introductions

2. Call to Order and Establishment of Quorum

3. Approval of Agenda
   MOTION: To approve the agenda as presented

4. Minutes of Annual Meeting **Date of the previous AGM**
   MOTION: To approve the minutes of Date, YEAR as presented

5. Report of the Board Chair/President
   MOTION: To receive the Chair's/President's Report as presented

6. Report of the Executive Director/Manager
   MOTION: To receive Executive Director's/Management's report as presented

7. Ratify Decisions of the Board
   MOTION: To ratify the decisions of the board during Previous YEAR

8. Auditor's Report – December 31, YEAR Enclosed – Auditor to present
   MOTION: To approve the financial statement year ended December 31, YEAR as presented

9. Appointment of Auditor for (current year)
   MOTION: To appoint Auditor's company name as the auditors for the year ending Date, YEAR for an estimated budget fee of $0000 for all number of buildings

10. Nominating Committee Report
    a. Recognition of departing Board Members
    b. Presentation of list of nominees
    c. Call of additional nomination (depending on by-laws)
    d. Election

    MOTION: To appoint the following as Directors of the Name of the Non-Profit:

Name #1	Name #6
Name #2	Name #7
Name #3	Name #8
Name #4	Name #9
Name #5	Name #10

11. Optional – Guest speaker, special announcement, prize draw, etc.

12. Adjournment